

Mays Landing, NJ  
June 24, 2019

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
HELD ON JUNE 24, 2019**

HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 6:10 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Eric Aiken, Board President.

**Call  
To  
Order**

**ROLL CALL**

The following members answered roll call: Mrs. Nanci Barr, Mr. Greg Ciambrone (arrived 7:05 p.m.), Ms. Margaret Erickson, Mrs. Amelia Francis, Mrs. Amy Hassa, Mr. Derek Haye, Mr. James Higbee (arrived 7:05 p.m.), Mrs. Barbara Kupp, and Mr. Eric Aiken.

Absent: None

Also Present: Mr. Frank Vogel, Superintendent  
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary  
Mr. Eric Goldstein, Solicitor

**EXECUTIVE SESSION:**

Motion by Mr. Aiken, seconded by Mrs. Hassa, to enter into Executive session:

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- PLA Agreement
- CSA Evaluation
- Davis-Holland
- HIB

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the

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Board will be in executive session for approximately 60 minutes.

Voice Vote: All in favor (7-0-0)

The Board entered into Executive session at 6:11 p.m.

Mr. Ciambrone and Mr. Higbee entered the meeting at 7:05 after the CSA Evaluation.

The Board resumed the regular session of the meeting at 7:15 p.m.

Eric Aiken led the Pledge of Allegiance.

**Pledge of Allegiance**

### **Notice of Advertisement of Meeting**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

### **APPROVAL OF MINUTES**

1. Motion by Mr. Aiken, seconded by Mrs. Hassa, to approve the regular and executive session minutes of the meeting of May 7, 2019, as per attachment Minutes-1.

Roll Call Vote: Seven in favor: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mrs. Kupp, and Mr. Aiken. Abstain: Mr. Ciambrone and Mr. Higbee (7-0-2)

2. Motion by Mr. Aiken, seconded by Mrs. Hassa, to approve the regular and executive session minutes of the meeting of May 20, 2019, as per attachment Minutes-2.

Mrs. Hassa asked for corrections to be made to the minutes to reflect the correct time she returned to the meeting and the reason for her telephone conversation. Corrections were made.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

### **CORRESPONDENCE:**

Mr. Aiken read thank you notes from recent retirees who were recognized at the May 20, 2019 Board meeting.

### **PUBLIC COMMENTS**

None

### **BOARD MEMBER COMMENTS**

Mrs. Hassa reported that the initial draft of the Mental Health and Safety Task Force has been submitted to the committee. She also noted the various activities that have been taking place at the Shaner School recently.

Mr. Aiken thanked all involved in making the 8<sup>th</sup> Grade Ceremony a successful event. He also spoke about the Board Self Evaluation. He would like to have this completed before the next Board meeting. The evaluation can be found on line.

### **SUPERINTENDENT/STAFF REPORTS**

- (A) Information Items
  1. Dates to Remember
    - a. July 4, 2019 – Schools Closed - Holiday
    - b. July 29, 2019 – Board of Education Meeting – 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)
- (B) Registration/Transfer Statistics for the Month of May, 2019, as per attachment XI-B.
- (C) Enrollment for the month of May, 2019, as per attachment XI-C.
- (D) Harassment, Intimidation and Bullying Incident Log, as per attachment XI-D.

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- (E) Student Discipline Reports for the month of May, 2019, as per attachment XI-E.
- (F) Superintendent and Principal's Lists for the 3<sup>rd</sup> Trimester, as per attachment XI-F.

• Presentation:

In recognition of the Atlantic County Council of Education's 2019 Educational  
Support Professional of the Year Award given to Lorraine Von Hess

Given by: Amy Gold, HTEA President

- Recognize donation of time and books from Gina Boez-Johnson, Hess IMC Paraprofessional and Jeneen Spano, a parent volunteer. Both have volunteered their time at the Scholastic Book Sale to earn books which they in turn donated to the IMC.
- Correspondence from Jonathan Romagnino, ACIT Placement Student, as per attachment XI-G.

• **STATEMENT TO THE PUBLIC**

- It may appear to the public that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before motions are placed on the agenda, the administration thoroughly reviews the information with the Superintendent of Schools. If the Superintendent is satisfied that motions are ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion. The members of the Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, they are then placed on the agenda for action at a public meeting.

• **COMMITTEES AND RECOMMENDATIONS**

- A. Instruction Committee (Curriculum and Policy):  
Chairperson: Mrs. Hassa

Motion by Mrs. Hassa, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve staff members to participate in Professional Development Workshops in July & August 2019 and to be paid at the rate of \$24.51/hour for certificated staff as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association and

paraprofessionals are to be paid at the rate of \$15.00/hour. This is funded through local funds and ESSA FY 19 Title I Reallocated funds, as per attachment Instruction -1.

2. To approve Grade Level, Department & House Chairpersons and Content Coordinators for the 2019-2020 school year, as per attachment Instruction-2.
3. To approve staff members that participated in a Professional Development Workshop in May and those that will be participating in Professional Development Workshops in June 2019 be paid at the rate of \$24.51/hour for certificated staff as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association and paraprofessionals to be paid at the rate of \$15.00/hour. This is funded through local funds and ESSA FY 19 Title I Reallocated funds, as per attachment Instruction-3.
4. To approve staff members to complete Curriculum Instruction & Program Development at the rate of \$39.00/hour during the summer (July & August) of 2019 (staff have been assigned various hours based on need and no one has been assigned more than a total of 40 hours; therefore, no one individual should exceed 40 hours). This rate is the identified rate for Curriculum Development in the 2016–2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds, as per attachment Instruction-4.
5. To approve local and grant funded extra-curricular activities and staff stipends for the 2019-2020 school year, as per

attachment Instruction-5.

Note: Primarily athletic coaches and the like; more to come in September.

Roll Call Vote: All in favor #1, #3 and #5: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

Eight in favor #2 and #4: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. Abstain: Mr. Ciambrone (8-0-1)

Motion by Mrs. Hassa, seconded by Mrs. Kupp, to approve the following motions, as presented:

6. To approve to adopt and purchase Pearson's enVision Math for implementation in grades 6-8 starting in the 2019-2020 school year, as per attachment Instruction-6.
7. To approve to adopt and purchase The Math Learning Center's Bridges Math for implementation in grades K-2 starting in the 2019-2020 school year, as per attachment Instruction-7.
8. To approve to pilot and purchase The Math Learning Center's Bridges Math for grades 3-5 in the 2019-2020 school year, as per attachment Instruction-8.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

**FINANCE COMMITTEE – Chaireperson: Mrs. Kupp**

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

1. To approve the Report of Receipts and

Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of April, 2019. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of April, 2019, as per attachment Finance-1.

2. To approve the Board Secretary's Report for the period ending April 30, 2019. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of April 30, 2019, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

The following have been included for information:

3. Interest Income for the month of April, 2019, as per attachment Finance-3.
4. Receipts for the month of April, 2019, as per attachment Finance-4.
5. Refunds for the month of April, 2019, as per attachment Finance-5.
6. Capital Reserve Interest for the month of April, 2019, as per attachment Finance-6.
7. Rental Income for the month of April, 2019, as per attachment Finance-7.
8. Miscellaneous Revenue for the month of April, 2019, as per attachment Finance-8.

9. The monthly Budget Summary Report for April, 2019, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9.

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

Item #12 has been included for information.

10. To approve budget transfers in the amount of \$352,618.41, as per attachment Finance-10 and to do all account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.
11. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
12. Purchase orders issued for services, supplies and equipment as follows, as per attachment Finance-12:
  - 2018-2019 school year \$7,186,268.16
  - 2019-2020 school year \$8,167,847.18
13. To approve the following bills and payroll in the total amount of \$1,350,039.47, and to authorize additional payments for both the 2018-2019 and 2019-2020 fiscal years, as per attachment Finance-13.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$6,855.00
10	General Fund/Payroll	223,613.87
11	Current Expense	1,671,644.20
11	Current Expense/Payroll	2,439,069.72
20	Special Revenue	(49,515.73)
20	Special Revenue/Payroll	153,215.19



30	Building Projects	1,477,014.08
50	Cafeteria	201,060.47

14. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2018-2019 and 2019-2020 school years, as per attachment Finance-14.
15. To accept \$50.00 gift cards from Grow NJ Kids for the Pre-school to purchase items from Lakeshore.
16. To approve Resolution #144 to Transfer to Debt Service for the 2019-2020 school year, as per attachment-Finance-16.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

17. To approve Resolution #145 to Transfer of Current Year Surplus to Reserve for the 2019-2020 school year, as per attachment Finance-17.
18. To approve a Contract for Stuart Goldman, School Physician for the 2019-2020 school year for a total amount of \$21,600.00, as per attachment Finance-18.
19. To approve an Agreement between the Hamilton Township School District and Preferred Home Health Care and Nursing Services, Inc. for the 2019-2020 school year to provide substitute nursing services to the district on an as needed basis, as per attachment Finance-19.
20. To accept a donation in the amount of \$400.00 to the Hess School IMC from Dan Weber and the family of Patty Carmen in her memory.

21. To approve an Extraordinary Unspecifiable Contract for the 2019-2020 school year with CM3 Building Solutions– for environmental controls at the Hess, Davies and Shaner schools in the amounts as follows, as per attachment Finance-21:
  - Hess School - \$18,336.00 (invoiced monthly at \$1,528.00)
  - Shaner School – \$19,740.00 (invoiced monthly at \$1,645.00)
  - Davies School - \$22,992.00 (invoiced monthly at \$1,916.00)
22. To approve an Agreement between the Hamilton Township School District and Bayada Home Health Care, Inc., to provide on-site nursing services at a rate of \$55.00/hour on an as needed basis for the period July 1, 2019 through June 30, 2020, as per attachment Finance-22.
23. To approve an Agreement between the Hamilton Township School District and Bayada Home Health Care, Inc., to provide in-school nursing services for two students for the period July 1, 2019 through June 30, 2020 at a rate of \$55.00/hour for RN services and \$45.00/hour for LPN Services.
24. To approve the proposal from Ford, Scott and Associates, L.L.C., to provide services to the District for the 2019-2020 school year in an amount not to exceed \$24,000.00, as per attachment Finance-24.
25. To approve an extension to the Agreement with Monmouth-Ocean Educational Services Commission (MOESC) to provide 192/193 services to non-public students for the 2019-2020 school year.
26. To approve an Instructional Services Agreement with Monmouth-Ocean Educational Services Commission for Proportionate Share

of IDEA-B Funds for non-public school students with disabilities for the 2019-2020 school year, as per attachment Finance-26.

27. To approve an Agreement with Monmouth-Ocean Educational Services Commission to provide Chapter 226 nursing services to non-public students for the 2019-2020 school year in an amount not to exceed state funding for fiscal year 2020, as per attachment Finance-27.
28. To approve participation in the Alliance for Competitive Telecommunications (ACT) with the Educational Services Commission of New Jersey (ESCNJ) and the New Jersey Association of School Business Officials (NJASBO) for the period July 1, 2019 through June 30, 2020.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciabrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

29. To approve participation in the Middlesex Regional Educational Services Commission's Cooperative Pricing System for the 2019-2020 school year.
30. To approve participation in the Atlantic County Cooperative Purchasing Program for the 2019-2020 school year.
31. To approve participation in the Hunterdon County Educational Services Commission's Cooperative Purchasing Program for the 2019-2020 school year.
32. To approve participation in the Camden County Educational Services Commission's Cooperative Purchasing Program for the 2019-2020 school year.

33. To approve an Agreement between the Hamilton Township Board of Education and Epic Health Services, Inc., d/b/a Aveanna Healthcare to provide private duty nursing services to the District for the period July 1, 2019 through June 30, 2020, as per attachment Finance-33.
34. To approve a tuition contract between the Hamilton Township Board of Education (sending District) and Cape May County Special Services School District (receiving District) for one student, for the 2018-2019 extended school year at a total cost of \$2,675.00, plus an additional \$2,100.00 for a one-on-one Aide, if needed.
35. To approve a tuition contract between the Hamilton Township Board of Education (sending District) and Cape May County Special Services School District (receiving District) for one educationally handicapped student for the 2019-2020 school year at a cost of \$40,000.00, plus an additional \$11,000.00 non-resident fee.
36. To approve six tuition contracts with Pineland Learning Center for the 19-20 school year for 210 days including extended school year, at the rate of \$302.00/per diem for a total cost of \$63,420.00/each.
37. To approve a tuition contract between the Hamilton Township Board of Education and Pineland Learning Center for one student, for 22 days, for the period May 20, 2019 through June 30, 2019 at a cost of \$297.00/per diem for a total cost of \$6,534.00.
38. To approve a tuition contract between the Hamilton Township Board of Education (sending District) and Atlantic County Special Services School District (receiving District) for one personal aide for one student for the 2018-2019 school year for the period January 29, 2019 through June 30, 2019 at a cost of

\$42,840.00, prorated.

39. To approve a tuition contract between the Hamilton Township Board of Education (sending District) and Atlantic County Special Services School District (receiving District) for one personal aide for one student for the 2018-2019 school year for the period February 25, 2019 through May 17, 2019 at a cost of \$42,840.00, prorated.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

40. To approve a contract with Duff and Phelps, LLC, in the amount of \$1,275.00 to update fixed asset ledger for accounting and financial reporting as of June 30, 2019, as per attachment Finance-40.
41. To approve a Resolution with Atlantic County Special Services School District and the Vocational School District to renew the contract to participate in the Garden State Co-Op for the 2019-2020 school year, as per attachment Finance-41.
42. To approve the revisions to the Project Labor Agreement between the Hamilton Township Board of Education and Project Management Firms for the completion of certain construction projects for the Board of Education previously approved on April 29, 2019, as per attachment Finance-42. **(as amended)**
43. To approve an Affiliation Agreement between Stockton University and the Hamilton Township School District for fieldwork placement for the 2019-2020 school year beginning July 23, 2019. The placement will include opportunities in a variety of areas including speech-language

pathology, physical therapy, case management and testing, as per attachment Finance-43.

44. To approve an Itinerant Services Agreement between the Hamilton Township Board of Education and the Cape May County Special Services School District for the 2019-2020 school year, as per attachment Finance-44.
45. To approve an extension to the Panorama Education Contract for the 2018-2019 school through June 30, 2019, as per attachment Finance-45.
46. To approve a Contract with Panorama Education for the 2019-2020 school year, as per attachment Finance-46.
47. To approve Resolution #143 directing the distribution of the Hamilton Township School District net returned surplus funds held in trust by the Atlantic & Cape May Counties Association of School Business Officials JIF, as per attachment Finance-47.
48. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and Y.A.L.E. School East, Inc. (receiving district), for one student for the 2019-2020 school year for 210 days including Extended School Year, at the rate of \$324.22/per diem for a total cost of \$68,086.20.
49. To renew the Contract with Cream-O-Land for milk for the 2019-2020 school year with no increase in cost from the previous year, as per attachment Finance-49.
50. To accept the Federal FY2020 (School Year 2019-2020) Elementary and Secondary Education Act (ESEA) Grant funds as follows:

<u>Title</u>	<u>Title Description</u>	<u>FY20 Total (includes NP)</u>
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Title I	Basic Skills	\$641,523
Title I Reallocated	Social and Emotional Learning STEM Curriculum	61,750
Title IIA	Highly Qualified Teachers Professional Development Class Size Reduction	112,104
Title III	English Language Learners	15,975
Title IV	Student Support and Academic Enrichment Program	<u>33,626</u>
Total		\$864,978

There was discussion regarding some concerns with the Panorama Survey.

Discussion was also held regarding the Project Labor Agreement. Mr. Goldstein noted the changes that have been made. After discussion with the Board, further revisions will be made.

Roll Call Vote: All in favor #40, #41 and #43, #44, #45, #47, #48, #49 and #50: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. (9-0-0)

Eight in favor #42: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. Abstain: Mrs. Francis. (8-0-1)

Eight in favor #46: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, and Mrs. Kupp. Nay: Mr. Aiken. (8-1-0)

Motion by Mrs. Kupp, seconded by Mrs. Barr, to approve the following motions, as presented:

- To accept the Federal FY2020 (School Year 2019-2020) IDEA Grant Funds as follows:

	<u>Public Funds</u>	<u>Non-Public Funds</u>	<u>Total Funds</u>
IDEA-Basic	\$780,597.00	\$33,729.00	\$814,326.00
IDEA-Preschool	<u>32,975.00</u>	<u>379.00</u>	<u>33,354.00</u>

Total	\$813,572.00	\$34,108.00	\$847,680.00
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52. To approve an agreement with Paul's Commodity Hauling, Inc. for the 2019-2020 school year to haul state commodities from Safeway Cold Storage to the Hamilton Township School District, as per attachment Finance-52.
53. To approve an Itinerant Agreement between the Hamilton Township Board of Education and the Atlantic County Special Services School District for the 2019-2020 school year, as per attachment Finance-53.
54. To approve the sale of SREC's. (amount to be determined.)
55. To award a bid to Building Envelope Improvements (ECM#15) to B E Retrofit in the amount of \$217,185.00, as per attachment Finance-55.
56. To award a bid for High Efficiency Transformers (EMC#14) to Lee-Way Electrical, LLC in the amount of \$343,788.00, as per attachment Finance-56.
57. To accept a \$2,000.00 Sustainable Jersey Grant Award for the Davies School, as per attachment Finance-57.
58. To accept a \$25,000.00 Innovation Generation Contest award for the Davies School to create their own Makerspaces.
59. To approve Change Order #1 to the contract with Aliano Brothers General Contractors in the amount of \$22,851.00 to provide alternate room layouts in Locker Rooms B129 and B132. This will increase the total contract amount from \$1,106,250.00 to \$1,129,101.00, as per attachment Finance-59.
60. To approve the local and grant funded extra-



curricular activities and staff stipends for the  
2018-2019 school year:

Hamilton Township School District Stipend Grid 2018-2019 (update)

<u>Activity</u>	<u>Staff Member</u>	<u>Meeting Days</u>	<u>Stipend</u>	<u>Source</u>	<u>School</u>	<u>Student Contact</u>
Wellness Coord.	Megan Hooper-Jackson	Ongoing	\$3,716	AtlantiCare Grant	Wm. Davies	No

61. To approve an updated contract with Benefit Analysis to include additional lines of coverage not included in original proposal and to continue as the District's COBRA Administrator for the 2019-2020 school year, as per attachment Finance-61.
62. To approve Eye Med as the District's vision provider for the 2019-2020 school year.
63. To approve Horizon Blue Cross/Blue Shield as the District's dental provider for the 2019-2020 school year.
64. To approve two Tuition Contracts between the Hamilton Township Board of Education (sending District) and the Monroe Township Board of Education (receiving District), for two students for the period April 30, 2019 through June 30, 2019 (36 days) for a cost of \$65.74/per diem for a total cost of \$2,366.64 each.
65. To authorize the Operations Chair, President and Vice President to approve payments for construction projects between Board meetings for the months of July and August.

Mrs. Fala explained that there was a problem with the meters when the SREC's were to be read. The issue is being worked on.

Roll Call Vote: All in favor: Mrs. Barr, Mr.

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Ciambrone, Ms. Erickson, Mrs. Francis,  
Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs.  
Kupp, and Mr. Aiken. (9-0-0)

**Administration Committee (Personnel and Discipline):**  
**Chairperson: Mr. Haye**

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve Christine Hibbert as a full-time, 10 month Hess School teacher for the 2019-2020 school year, B.A., Step 1, with a total annual salary of \$53,280.00, as per attachment Administration-1.

Ms. Hibbert is a replacement for Carol Tomasello.

2. To approve homebound instruction for the 2018-2019 school year, as per attachment Administration-2.
3. To approve placements for the 2019-2020 school year, as per attachment Administration-3.
4. To accept the May, 2019 HIB Report.
5. To approve Tracy Mangold as a full-time, 12 month, Administrative Secretary for the period July 1, 2019 through June 30, 2020, Administrative Secretary Guide, Step 3, with a total annual salary of \$34,569.00, as per attachment Administration-5.

Ms. Mangold is a replacement for Denise Greenberg.

6. To approve Amanda Husta as a full-time, 12 month, Personnel/Technology secretary, Secretary Guide, Step 1, with a total annual salary of \$32,169.00 for the period July 1, 2019 through June 30, 2020, as per attachment Administration-6.

Ms. Husta is a replacement for Kristen Shaughnessy.

7. To approve unpaid leave of absence for:

- Erika Dabney, PT Shaner School Paraprofessional – 5/31/19
- Janelle Nicoletti – PT Hess School Paraprofessional – 5/24/19-6/17/19
- Michael Corrado – Shaner School SRAO - 6/3/19-6/7/19
- Melissa Olkowski – Hess School Teacher – 4/9/20
- Katherina Contino – PT Hess School Paraprofessional – 6/6/19 ½ day
- Abigail Montemurro – PT Shaner School Paraprofessional 6/10/19 – ½ day
- Andrew Castellano – PT Hess School Paraprofessional – 9/10/19-9/27/19
- Bonnie Repko, FT Hess School Paraprofessional – 6-13-19

8. To approve an extension to a Family Medical Leave of Absence for Bonnie Repko, full-time Hess School Paraprofessional from May 21, 2019 through June 3, 2019, as per Administration-8.

Ms. Repko was previously approved for Family Medical Leave from May 8, 2019 through May 20, 2019.

9. To approve a correction to Camp Blue Star Staff correction as follows:

- Victoria Cox from Jr. Counselor to Counselor and from \$15.00/hour to \$17.00/hour (previously approved on May 20, 2019)

10. To approve the following custodial staff members for summer help for the period June 8, 2019 through August 30, 2019 at the rate of \$10.00/hour:

- Therese Mesidore

- Diana Suarez
- Mark Miller
- Marcelo Sanchez
- Kenya Long
- Valarie Styer
- Colleen Csaszar
- Brook North

11. To approve Laurie Derringer to complete Master Teacher responsibilities relative to the KEA and Pre-School Grant during the summer of 2019 (not to exceed 15 days), and to be paid at the rate of \$482.75/per diem.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motion, as presented:

12. To approve following stipends for the 2018-2019 school year as follows:
- Indoor Air Quality Coordinator – Justin Jenkins - \$2,000.00
  - Non-Public AIL Transportation Coordinator – Steven Hinkeldey - \$3,000.00
13. To approve the revised tenured list for the 2019-2020 school year, as per attachment Personnel-13.
14. To accept a resignation notice from Matthew Maxwell, Davies School teacher dated May 24, 2019 effective July 1, 2019, as per attachment Administration-14.
15. To accept a resignation notice from Travis Davis, Davies School teacher dated May 27, 2019, effective July 1, 2019, as per attachment Administration-15.
16. To accept a resignation notice from David

Smitley, Shaner School Paraprofessional dated June 11, 2019, effective July 1, 2019, as per attachment Administration-16.

17. To approve the following additional staff to attend IEP meetings at the rate of \$90.00/day, not to exceed 5 hours/day, in accordance with Education Guidelines:
  - Kelly Filoon – Hess – S.E.
  - Dorothy Gildiner – Shaner School – G.E.

Original list was approved on May 20, 2019.
18. To approve a building transfer for Andrew Castellano, Paraprofessional from Davies School to Hess School for the 2019-2020 school year.
19. To approve additional carryover vacation days to be carried into the 2019-2020 school year as follows:
  - Anthony Poretto, Technology Coordinator – 5 additional days
  - Gayle Luderitz, Admin. Secretary – 1.5 additional days
  - Marylynn Stecher, Supervisor of Child Study Team and Special Education – 5 additional days
20. To approve a maternity leave of absence for Heather Andros, Hess School teacher for the 2019-2020 school year. Mrs. Andros is requesting to use 28 sick days for the period September 4, 2019 through October 11, 2019 and NJ Family Leave for the period October 15, 2019 through December 20, 2019 with a return to work date of January 2, 2020, as per attachment Administration-20.
21. To extend a Family Medical Leave of Absence for Maureen Minton, Shaner School Paraprofessional through June 17, 2019, as per attachment Administration-21.

22. To accept a resignation notice from Jill Poley, Shaner School Paraprofessional dated June 12, 2019, effective July 1, 2019, as per attachment Administration-22.
23. To accept a resignation notice from Lisa Rotowitz, Hess School teacher dated June 14, 2019 effective July 1, 2019, as per attachment Administration-23.
24. To approve lateral movements for the 2019-2020 school year, as per attachment Administratio-24.
25. To approve Ann Bucknam as a Family Worker as part of the Preschool Expansion Grant for the 2019-2020 school year at the rate of \$49.60/hour.

Roll Call Vote: All in favor: #12 and #14 through #25: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

Eight in favor #13: Mrs. Barr, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp and Mr. Aiken. Abstain: Mr. Ciambrone. (8-0-1)

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motions, as presented:

26. To approve Andrea Russomanno as a Family Worker as part of the Preschool Expansion Grant for the 2019-2020 school year at the rate of \$49.60/hour
27. To approve Ian Nelson as Construction Manager for the 2018-2019 school year and the 2019-2020 school year as follows:
  - 2018-2019 school year - \$5,000.00
  - 2019-2020 school year -\$5,000.00 (corrected from the 3-25-19 Agenda)
28. To approve a maternity leave of absence for

Jessica Crawford, Shaner School teacher. Mrs. Crawford is requesting to use sick days for the period September 4, 2019 through November 27, 2019 and NJ Family Leave from November 21, 2019 through February 28, 2020, with a return to work date of March 2, 2020, as per attachment Administration-28.

29. To approve Cassie Milone as a full-time, 10 month Shaner School teacher for the 2019-2020 school year, B.A., Step 1, with a total annual salary of \$52,980.00, as per attachment Administration-29.

Ms. Milone is a replacement for Susan Milone.

30. To approve the School Business Administrator/Board Secretary's Contract for the 2019-2020 school year, as per attachment Finance-30.

31. To approve the following SRAO's to work summer hours at their regular hourly rate as required by the CSA:

- Colin Hickey
- Judy Dunleavy
- Mike Corrado

32. To approve two additional vacation days for Ian Nelson, Supervisor of Facilities for use only during the 2019-2020 school year, as per attachment Administration-32.

33. To approve to carry over 3 additional vacation days for Darren Palmer for the 2019-2020 school year.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Ms. Erickson, Mrs. Francis, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, and Mr. Aiken. (9-0-0)

**Operations Committee (Facilities and Transportation):**  
**Chairperson: Mr. Ciambrone**

Mays Landing, NJ  
June 24, 2019

The following item has been included for information:

1. School Bus Emergency Evacuation Drill Reports for the Davies, Hess and Shaner Schools (attachment Operations -1).

Ms. Erickson gave an update on the building projects. She noted that all is going well.

### **RESOLUTIONS**

None

### **SOLICITOR'S REPORT**

Mr. Goldstein gave an update on current legal issues that may potentially impact schools.

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

None

### **EXECUTIVE SESSION**

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- CSA Evaluation

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 30 minutes.

Motion by Mr. Aiken, seconded by Mrs. Hassa, to enter into Executive session. Action may be taken.

Voice Vote: All in favor: (9-0-0)

Mr. Ciambone and Mr. Higbee exited the meeting

The Board entered into Executive session at 8:21 p.m.

The Regular session of the meeting resumed at 8:50 p.m.



Mays Landing, NJ  
June 24, 2019

Motion by Mr. Aiken, seconded by Ms. Erickson, to accept the amended CSA Evaluation.

Roll Call Vote: Six in favor: Mrs. Barr, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, and Mr. Aiken. Nay: Mrs. Francis. (6-1-0)

**ADJOURNMENT**

Motion by Mr. Aiken, seconded by Mrs. Hassa, to adjourn the meeting.

Voice Vote: All in favor: 7-0-0

The Hamilton Township Board of Education meeting adjourned at 8:52 p.m.

Anne-Marie Fala  
School Business Administrator/Board Secretary